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Partnerships, Alliances, and Coordination Techniques (PACT) Fundamentals of Collaborative Leadership MATRIX

The materials in this *Partnerships, Alliances, and Coordination Techniques (PACT) Fundamentals of Collaborative Leadership* module are available to Child Care Bureau Technical Assistance Network staff as they deliver training and technical assistance related to partnerships. The PACT modules are intended to be used by experienced training and technical assistance providers who can adapt these materials to various partnership situations. National Child Care Information and Technical Assistance Center (NCCIC) PACT team members are available to help develop and facilitate presentations for specific audiences. For more information, call NCCIC at 800-616-2242.

The Introduction to PACT module has information about PACT and suggestions about how to use the PACT materials.

The matrix describes the main sections of this PACT module, which are organized by objectives. The matrix shows the PowerPoint slides and related handouts/tools and activities for each objective. Additional information about suggestions for presenters, related activities, additional materials, and related resources is included in the notes field of the PowerPoint slides.

Objective 1: Participants will be able to identify and explore the fundamental concepts of collaboration, leadership, and collaborative leadership.

Objective 2: Participants will be able to understand different leadership styles and how they relate to collaborative leadership.

Objective 3: Participants will be able to identify and build skills that are necessary to become a collaborative leader.

Objective 4: Participants will be able to explore and comprehend the six guiding principles of collaborative leadership.

PACT MODULE: FUNDAMENTALS OF COLLABORATIVE LEADERSHIP MATRIX			
February 2008			
Descriptions	PowerPoint Slides	Handouts/ Tools	Activities
Introduction	Title		
	Presenter	<i>Tips for Presenters</i>	
	Today's Agenda		
	Session Objectives		
	PACT	<i>PACT Flyer</i>	
	PACT Materials		
Objective 1 Participants will be able to identify and explore the fundamental concepts of collaboration, leadership, and collaborative leadership.	Introduction and Purpose		
	System Principles: Elements of Working Together		
	What is Collaboration?		Networking
	Collaboration Pyramid		Networking (con.)
	Fundamental Concepts		Leadership Description
	Leadership is...		Leadership Description (con.) Leadership Experiences
	Collaborative Leadership...		
	What Makes Collaborative Leadership Different?		Traditional vs. Collaborative Leadership
Objective 2 Participants will	Leadership Styles: Directing		

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Descriptions	PowerPoint Slides	Handouts/ Tools	Activities
be able to understand different leadership styles and how they relate to collaborative leadership.	Leadership Styles: Coaching		
	Leadership Styles: Supporting		
	Leadership Styles: Delegating		
	Four Leadership Styles	<i>Leadership Styles Case Scenario</i>	Leadership Styles Case Scenario
Objective 3 Participants will be able to identify and build skills that are necessary to become a collaborative leader.	Who is a Collaborative Leader?		
	Qualities of Collaborative Leaders		
	Qualities of Collaborative Leaders (Con.)		
	Qualities of Collaborative Leaders (Con.)	<i>Listening, Learning, Leading: Three Essentials for Collaborative Leadership</i>	Listening, Learning, Leading
	Six Guiding Principles of Collaborative Leadership		

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Descriptions	PowerPoint Slides	Handouts/ Tools	Activities
Objective 4 Participants will be able to explore and comprehend the six guiding principles of collaborative leadership.	Assessing the Environment	<i>Collaborative Leadership</i> <i>Assessing the Environment</i> <i>Self-Assessment Exercise</i>	Assessing the Environment Self-Assessment
	Assessing the Environment (con.)	<i>Find Someone Who</i>	Find Someone Who
	Developing Clarity	<i>Collaborative Leadership</i> <i>Creating Clarity: Visioning and</i> <i>Mobilizing Self-Assessment</i> <i>Exercise</i>	Creating Clarity Self-Assessment
	Developing Clarity (con.)		
	Building Trust	<i>Collaborative Leadership</i> <i>Building Trust Self-Assessment</i> <i>Exercise</i> Guide Questions: Power and Influence	Building Trust Self-Assessment
	Sharing Power and Influence	<i>Collaborative Leadership</i> <i>Sharing Power and Influence</i> <i>Self-Assessment Exercise</i>	Sharing Power and Influence Self-Assessment
	Sharing Power and Influence (con.)	<i>Eight Sources of Power</i>	Eight Sources of Power
	Objective 4 Developing People		<i>Collaborative Leadership</i> <i>Developing People Self-Assessment</i> <i>Exercise</i>

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Descriptions	PowerPoint Slides	Handouts/ Tools	Activities
(con.) Participants will be able to explore and comprehend the six guiding principles of collaborative leadership.	Developing People: Mentoring	<i>Mentoring Assistance</i>	Mentoring
	Developing People: Coaching		
	Developing People	<i>Coaching Asking the Right Questions at the Right Time to Move Partnerships Forward</i> <i>Selected Resource List on Coaching</i>	Coaching Asking the Right Questions at the Right Time to Move Partnerships Forward Role Play Directions
	Self Reflection	<i>Collaborative Leadership Self Reflection Self-Assessment Exercise</i>	Self Reflection Self-Assessment
	Emotional Intelligence Leadership Competencies	<i>Self-Reflection Emotional Intelligence Leadership Competencies</i> <i>Emotional Intelligence Strengths and Gaps</i>	Emotional Intelligence
Closing	Review		

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Descriptions	PowerPoint Slides	Handouts/ Tools	Activities
	Closing	<i>Personal Reflections</i> <i>Personal Learning Plan</i> <i>Session Evaluation</i>	Personal Reflections Personal Learning Plan Continuous Improvement Session Evaluation
	Reflections		
	Acknowledgements		
	Thank you		
Supporting Materials		<i>Resources: Collaborative Leadership</i>	